

Please complete

Name

Position

Project

Unique reference number

Address

(where publicity material can be delivered and signed for
– the plaque is too big to be posted through a letterbox)

Contact telephone number

Email address

Please complete above, detach from other
sections and send this portion to:

Capital Communications Group
Unit 1 Oakbank Park Road
Oakbank Park Industrial Estate
Livingston
West Lothian
EH53 0TG



Contact details for publicity support

Name

Position

Project

Unique reference number

Project address

Contact telephone number

Email address

England



How we can help you
publicise your grant from the
National Lottery

Regional offices

North East

Marketing team
2 St James Gate
Newcastle Upon Tyne
NE1 4BE

North West

Marketing team
10th Floor
York House
York Street
Manchester
M2 3BB

Yorkshire & Humberside

Marketing team
3rd Floor
Carlton Tower
34 St Pauls Street
Leeds
West Yorkshire
LS1 2AT

East Midlands

Marketing team
4th Floor
Pearl Assurance House
Friar Lane
Nottingham
NG1 6BT

London

Marketing team
1 Plough Place
London
EC4A 1DE

West Midlands

Marketing team
Apex House
3 Embassy Drive
Edgbaston
Birmingham
B15 1TR

East of England

Marketing team
2nd Floor
Elizabeth House
1 High St,
Chesterton
Cambridge
CB4 1YW

South West

Marketing team
Beaufort House
51 New North Road
Exeter
EX4 4EQ

South East

Marketing team
4th Floor
Dominion House
Woodbridge Road
Guildford
Surrey
GU1 4BN

Events

If you are planning an event opening or project launch, let us know by completing the event information section of this form. Our regional teams may be able to offer you some extra support and marketing material.

Event information

Please send this part of the form to the marketing team at your regional office.

Please give a brief summary of your event

Date

Number of people expected

Have you already, or are you planning to, produce a press release?

Have you invited any local celebrities, your MP or council?

Where will you host your event?

Publicity material

You can order the items below, free of charge, to help you publicise your grant from the National Lottery. Because we make so many grants, we do have to limit the amount we send to each project.

Complete this form and your details overleaf and send it to Capital Communications Group at the address given. Alternatively, you can email a4abranding@capitalcommunicationsgroup.com with your order. Please ensure that you state the product code and number required.

Lottery blue plaque

(1 per project) (A4A150)

Presentation cheque

(1 per project) (A4ACHEQUE07)

A4 Sheet of vinyl stickers

(max 5 sheets)* (BIG-BR020)

A5 sized vinyl sticker

(max 10)* (A4AA5STKR)


14cm x 10cm vinyl sticker

(max 10)* (A4ASTKRA6)

* Permanent self-adhesive stickers. May damage skin or paintwork when removed.

Other items

Details of other publicity materials which are available can be found on our website www.awardsforall.org.uk/england/logos

 Allow 28 days for delivery